



Eisner Memorial Library  
84 West Front Street Red Bank, NJ 07701  
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### Board Meeting of the Trustees

Meeting Date: October 19, 2017 ~ Time: 6:30pm ~ Location: Meeting Room

- I. Call to Order
- II. Open Public Meetings Act
- III. Roll Call
- IV. Workshop
- V. Approve August Board Meeting Minutes.
- VI. Treasurer's Report
- VII. President's Report
- VIII. Director's Report –
  - A. Story Walk Status – covered in discussion below
  - B. Posting positions – Two Librarians (one position approved at last meeting, one position left by Barbara Pickell (20) when she moved to Matthew Montalbano's position (27). Also Library Assistant – see below. All positions require basic level of technical expertise.
  - C. No Trespassing Sign for Library backyard?
  - D. Increased need for police visits
  - E. Single Point of Service Desk – under discussion.
  - F. Review "General Observations" Document
  - G. Financial materials & Circulation Statistics – in packets.
  - H. *Staff Monthly (August and September) Status reports - in packets.*
- IX. Committee Reports:
  - A. Personnel
  - B. Buildings and Grounds
  - C. Finance
- X. Friends Report –
- XI. Foundation Report – Foundation interested in purchasing a Smart Board for the Library.
- XII. New Business
  - A. Approve posting a Library Assistant position– 16 - 20 hrs weekly.
  - B. Approve signing annual maintenance contract for LMxAC - \$22,661.29
- XIII. Public Portion
- XIV. Executive Session
- XV. Adjournment