Attendees: Red Bank Library Board of Trustees
Sara Hansen
April Klimley
Steven Hecht
Beth Hanratty
MaryBeth Maida
Pasquale Menna, Mayor
Kathy Horgan, Borough Council Liaison

Absent:

Other Attendees: Elizabeth McDermott, Acting Library Director

Presiding: April Klimley, Vice President

Ms. Klimley read the Open Public Meetings Act at 6:00 PM.

In compliance with the Open Public Meetings Act of the State of New Jersey adequate notice of this meeting of the Red Bank Library Board of Trustees was provided in the following manner:

Notices have been published in the Asbury Park Press, Star Ledger, and posted at both Borough Hall and the Library.

I. Roll Call and Announcements

Ms. Klimley called the meeting to order, stating this was actually the April Board meeting that had been postponed.

Ms. Klimley introduced herself as Vice President of former board and as such is presiding over this meeting.

Ms. Klimley welcomes public. She introduced the new acting director Elizabeth McDermott who came back to the library several weeks ago, and welcomed back Sira Williams (not present), cherished children’s room coordinator who has also returned to the library staff.

Ms. Klimley introduced Mayor Pat Menna, Marybeth Maida, Steven Hecht, Sara Hansen, Beth Hanratty from the “Friends,” and Elizabeth McDermott, Acting Library Director.

II. Swearing in of new Board Officers

Mayor Menna asks everyone to remain seated, and recite the swearing in oath after him. Ms. Maida, Mr. Hecht, Ms. Hansen, Ms. Hanratty and Ms. Klimley recite after Mayor and sign a written oath.
III. Election of Officers

Nomination for Secretary.

Nominations for Secretary were called for by Ms. Klimley. Ms. Hansen nominates MaryBeth Maida for the Secretary of the Library Board. Second: Ms. Hanratty.

Ayes: All members answered Aye.
Passed unanimously.

Nomination for Treasurer.

Nominations for Treasurer were called for by Ms. Klimley. Ms. Hanratty nominates Steven Hecht for the Treasurer of the Library Board. Second: Ms. Maida.

Ayes: All members answered Aye.
Passed unanimously.

Nomination for Vice-President.

Nominations for Vice-President were called for by Ms. Klimley. Mayor Menna nominates April Klimley for the Vice-President of the Library Board. Second: Ms. Maida.

Ayes: All members answered Aye.
Passed unanimously.

Nomination for President.

Nominations for President were called for by Ms. Klimley. Ms. Hanratty nominates Sara Hansen for the President of the Library Board. Second: Ms. Maida.

Ayes: All members answered Aye.
Passed unanimously.

Mayor Menna introduces Sara Hansen, a local Red Bank resident who some may know by her maiden name. Her father Dr. Seymour Siegler is well known in the community for his work at the Holocaust Center at Brookdale Community College. Welcome to her and her family.

The meeting was turned over to Sara Hansen.

IV. Approval of board meeting schedule.

The Library Board will meet on the 3rd Thursday of the month at 6:30 p.m. The regular May meeting will be on May 15, 2014. Motion to approve: Mayor Menna. Second: Ms. Hansen seconds.

Ayes: All members answered Aye.
Passed unanimously.
V. Presidents Report.

A. Ms. Hansen informed the Board of the New Jersey Library Trustee Institute training on September 13, 2014. One board member may attend for free. The fee for additional board members is $75 per person. Ms. Hansen moves that at least one person attends. Second: Ms. Maida.

Ayes: All members answered Aye.

Passed unanimously.

Discussion on attendance at the Institute. Ms. Hansen says one representative from each library board needs to attend. It’s not a requirement for all to attend. It will be held at the Sheraton in Eatontown. April says it’s a very good training. Elizabeth McDermott states she would like to be added to list of attendees. Mayor Menna states that the Director can arrange it. Funds are available for one attendee. Others have to pay. Sara Hansen and Elizabeth McDermott will attend. Everyone else will decide later. Registration is open to 9/5/14.

B. New Acting Director requests to attend the New Jersey Library Association Annual Conference. Elizabeth McDermott asks only that cost of registration is paid, which will be less than $100. Motion to send Ms. McDermott to one day of the NJLA Conference made by Ms. Hansen. Second: Mayor Menna.

Ayes: All members answered Aye.

Passed unanimously.

C. Other agenda items. Ms. Hansen stated the new board would need time to review items such as the revised budget, the materials and stats report, as well as the New Jersey History Room Report. She encourages everyone to read all and table until next meeting.

Mayor Menna states to add to the record that at 6:12 p.m. Councilwoman Kathy Horgan arrived.

VI. Friends Report

Beth Hanratty introduces Suellen Sims, President of the Friends. Ms. Sims reviewed activities and events going on this month including the town-wide yard sale to be held Saturday, May 3rd. Also, New Corner Restaurant and Sugar Rush are sponsoring a fund raiser for Tuesday which donates 15% of all sales to the Friends. In addition, Jersey Mike’s Subs is sponsoring every Sunday during the Month of May 15% of their sales. Patrons must identify that they are a library patron. No ID needed, just verbally mentioning the Library will suffice.

Ms. Sims also stated the Friends would like to pledge to the new board and director their support. They are wholeheartedly looking forward to working with the Board to get library back on track and achieve its mission. It’s a wonderful library. Friends have been a big part of the library thanks to the initiative of (former President) Beth Hanratty. The Friends have contributed to the collections over the years. Looking forward to continuing. If you have ideas for expanding collections, or anything, make suggestions to the Friends. They will try to find a way to make it happen. Beth Hanratty is
presented with a bouquet of flowers in appreciation. A second bouquet is presented to Elizabeth McDermott.

Ms. Hanratty states the Friends are one of the most dedicated group of women you will ever see. It has not been easy. Volunteer participation is hard to come by, but they are a scrappy group and it will grow even stronger. Very excited about things to come.

VII. Foundation Report

Elizabeth McDermott states that with Kathleen Brown away, she will report. Ms. Brown has organized with help of John Ward of Red Bank Green an ongoing a “meet me at the library” ad campaign. Mr. Ward donated ad space and a link was set up. The likes on the Facebook page jumped from one or two a week to hourly. Thank you to John Ward.

This past weekend, Ms. Brown also organized 18 volunteers to help at the Red Bank International Flavor Festival which was a great success. Because of everyone’s participation, we will get the proceeds. The Foundation has also helped organize the Rockin’ Country Festival coming up on June 28th and June 29th. Proceeds from that will go to the library. Sign up is starting. The Foundation has recently received donations from Kathy Lou Colmorgen, who has donated for the second year in a row. Brian Gordon and the Red Bank Humanists have also donated.

VIII. Director’s Report

A. Materials purchases. Ms. McDermott asks for approval to spend $5000 for collections. Breakdown: $1500 adult fiction. $750 adult non-fiction. $250 YA nonfiction, $875 YA fiction. $1450 children’s. (NOTE: this amount adds up to $4825. Approximations to allow for overruns.)

Motion to approve: Ms. Klimley. Second: Mr. Hecht.

Ayes: All members answered Aye.

Motion unanimous.

B. Buildings and Grounds. Ms. McDermott says the library has received a great deal of support from the Red Bank Borough’s buildings and grounds crew, including coming to our immediate aid last night after discovering water in the basement. Ms. McDermott thanked the Borough crew who quickly responded and helped.

C. Computers. Ms. McDermott states the library needs to replace six computers to upgrade to Microsoft 7. Vince Light a consultant at the Borough has been very helpful in the calculations of cost and keeping Elizabeth informed and getting support. Mayor Menna stated a local firm may have up-to-date computers that they may bring over here if we want. These are in addition to the ones we are ordering through the county MICA program. Mayor Menna will put Ms. McDermott in touch with them.

D. NJ History Room Hours. The room was open 2 pm - 4 pm every Tuesday. Ms. McDermott recommends that hours are changed to “by appointment only” until we can get volunteers or more staff to handle that task. Motion to approve: Ms. Hansen. Second: Ms. Hanratty.
Ayes: All members answered Aye.

Motion unanimous.

IX. Public Comment

Councilwoman Cindy Burnham asks what do we think about opening on Saturdays because Saturdays are what she is being asked about from the residents. Ms. Hansen says Saturdays have been discussed. Mayor says the public will get an answer to those types of issues and the board is aware of the hours needed. They will be discussing that and have more info at the next Trustees meeting.

Another patron reiterates how important Saturdays are. Library is a treasure. Realizes resources are limited. Hours needed to accommodate people who work. Ms. Hansen states when we discuss Saturday hours, what will be discussed is “How can we make it happen?” Mayor promises you that all the people at the table are committed to making it a reality if it can be.

Another patron asks about getting public involved regarding extended hours. When the library does have those additional hours, it would be great if we could advertise this info via newspaper, posters and Twitter. People are so excited about the change so we should get it out there.

Ms. Hansen asks for the board to thank Elizabeth for the work she has done over the past two weeks in keeping building open, while organizing the board. Everyone agrees and thanks Ms. McDermott. Elizabeth says there are 5 other staff members who have all gone above and beyond. The packets of information, the financial information that Candyce put together, Cathy taking the board’s meeting minutes tonight, as well as everyone else on the staff, and members of the public supporting us. It’s been a team effort.

X. Approval of Minutes. Ms. Klimley motions to accept the minutes of the March 27, 2014 Board meeting. Ms. Klimley approves. Motion carries.

XI. Motion to adjourn was made by Mayor Menna. Second by Ms. Maida.

Ayes: All members answered Aye.

Passed unanimously.

Meeting adjourned at 6:40 pm.

Respectfully submitted,

MaryBeth Maida, Secretary

Red Bank Library Board